CCF

16 Jan 78

Letter of Counselation

AlC Francisca Ruiz

- 1. Airman Ruiz was counselled on her lack of cooperation and laxity of duties for the following reasons:
- 2, Not performing duties assigned:
 - a. Checking emergency lights, 21 Dec 77.
 - b. Signing initials in operators instruction book, 5 Jan 78.
- c. Ground oil drums, 16 Jan 78.
- Leaving work section without NCOIC's prior approval.
- 4. Airman Ruiz's actions does not rate a Satisfactory APR at the present time.
- 5. Disciplinary actions will be recommended if this performance continues.

Joseph J. Butcher JOSEPH F. BUTCHER NCOIC Power Plant

I acknowledge receipt of this counseling.

FRANCISCA RUIS, A1C, USAF

I was present and acknowledge this counseling of Airman Ruiz.

LEROY D. WILKES, A1C/ USAF